



**2019 NZ JUNIOR FESTIVAL –
HARLEQUINS**
Westwave Aquatic Centre, Auckland
15-17 February 2019

2019 NZ Junior Festival – HARLEQUINS

15-17 February 2019, Westwave Aquatic Centre

Swimming New Zealand rules and regulations govern this competition.

This meet is open to financial, registered (at the time of competition) Swimming New Zealand Competitive Swimmers and foreign swimmers registered with foreign FINA affiliated swimming federations. All participants must agree to comply with the Sports Anti-Doping Rules.

This is a living document and amendments may be made. For the latest information, please check to the Event Page on the [Swimming New Zealand website](#) to ensure you have the correct version.
Meet Contacts

Event Contacts

Event Manager
021 569 436
events@swimming.org.nz

Host Region
Swimming Auckland
aucklandswimming@gmail.com

Venue Information

Westwave Aquatic Centre
20 Alderman Drive
Henderson, Auckland





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General Entry Information

Entry Deadline

TUESDAY 29 JANUARY 2019 at 11.59pm. Late entries will not be accepted.

Entry Process

All entries must be submitted via the SNZ National Database. Individuals will be able to access and complete their entries online via their MyPage.

There is no limit on the number of individual event entries.

Qualification Criteria

Age as at **15 FEBRUARY 2019**.

The qualifying period is from **1 January 2018 to 28 January 2019**.

The qualifying times are 25m Short Course times. Qualifying times swum in pools other than 25m pools must be converted using the SNZ Conversions.

Only results from approved meets will be able to be used as qualifying times.

Individual entry times will be generated by the SNZ Database. Performances competitions not held within the database will not be eligible for use to enter this competition.

All swimmers shall only enter qualified events.

IM Rule:

All swimmers must have achieved a qualifying time and enter and compete in either the 100m or 200m IM to be eligible to enter this meet.

Any swimmers that haven't met this criteria once entries have closed will be removed from the meet.

Entry Fees

Entry fees are \$15.00NZD per individual event and \$30.00NZD for relay events.

Entry fees must be paid prior to the start of the meet. If they have not been paid it will result in the withdrawal of swimmers.

Clubs and regions that have not paid the required entry fees at the closing date of entries will be invoiced by Swimming New Zealand.

No Refunds for any withdraws before or during the meet. Refunds for any medical withdrawals can be considered if a signed doctors certificate is supplied.



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Spectator Charges

Door Entry: \$3.00 per session

Tickets will only be available via door sales at the venue.

Event Specifications

Age Groups

Individual swimmers for the following age groups: 10&U, 11 years, 12 years.

The 200 Fly will be swum as 12 & Under

Relays

Only swimmers who have met the qualifying time and entered at least one individual event in this competition may be entered into relay events.

6x50 Mixed Free Club Relay consists of 3 Male, 3 Female (1 swimmer from each age group)

- 10&U Male & Female
- 11years Male & Female
- 12 years Male & Female

No limit on number of club teams for 6x50 relay.

4x50 Free Club Relay – both Male and Female relays are swum as 12 & Under

A limit of Two teams per club (2 Male teams & 2 Female teams)

4x50 IM Club Mixed Relay – consist of 2 males and 2 female swimmers 12 & Under

A limit of Two teams per club

Psych Sheets

Preliminary Psych Sheets will be posted on the SNZ website on **THURSDAY 31 JANUARY 2019.**

Corrections and changes to psych sheets are to be sent to events@swimming.org.nz by **11:59pm SUNDAY 3 FEBRUARY 2019.**

Final Psych Sheets will be posted on the SNZ website on **MONDAY 4 FEBRUARY 2019**

Withdrawals/Scratchings

Withdrawals will be as detailed in SNZ Regulation 3. The fine for failure to withdraw from a final is \$50.00. Note: All New Zealand Junior Festival Events are timed finals and SNZ Regulation 3 applies.

3.2 For timed-finals, withdrawals must be advised by the end of the session preceding the session with the timed final event.

Scratchings for session one should be emailed to aucklandswimming@gmail.com by 10am **Friday 15th January.**



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Scratchings for sessions two, three and four must be submitted to the control room by the completion of the preceding session.

Protests

Protests must be submitted to the referee, in writing, on the protest form by the team manager only within 30 minutes following the conclusion of the respective event. This needs to be accompanied in cash by the \$100.00 protest fee.

If conditions causing a potential protest are noted prior to the event a protest must be lodged before the signal to start is given.

All protests shall be considered by the referee. If the referee rejects the protest, they must state the reasons for their decision. The regional Team Manager may appeal the rejection to the Jury of Appeal whose decision shall be final.

If the protest is rejected, the deposit will be forfeited to SNZ. If the protest is upheld the deposit will be returned.

Other T's & C's

Event Photography and Livestreaming

Participants who have entered this event agree to allow photograph, video multimedia or film likeness taken by accredited photographers to be used for any legitimate purpose by Swimming New Zealand or others as approved by Swimming New Zealand.



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Athlete Competition Information

Session Times

**Morning Sessions - Saturday: Warm Up 7.00am | 8.00am Start
Sunday: Warm Up 8.30am | 9.30am Start**

Afternoon Sessions - Warm Up 2.00pm | 3.00pm Start

Pool Access

Swimmers/Coaches/Team Managers:

Access to the pool for all swimmers, coaches and team managers is via the rear competitors entrance with your accreditation. Staff will be on hand to ensure that passes are being presented. If you do not have a valid pass – you will be required to pay the appropriate admission fee.

Spectators:

Spectators enter through the main entrance, spectators are to remain in designated areas at all times. Event staff will also be monitoring this, if any spectators are seen to be on pool deck they will be moved to the spectator area.

Athlete Seating

The seating plan will be posted on the SNZ website.

Clubs/Regions are asked to ensure that swimmers with allocated seating do not procure additional seats.

Strapping

Swimmers with strapping must provide documentation from a relevant registered health practitioner or physiotherapist and be reviewed by the Technical Director prior to swimming. Any swimmers without such documentation will not be permitted to swim.

Warm-up Procedure

SNZ use a standard warm-up procedure for all national competitions. Please refer to the warm-up procedure document on the SNZ website.

Marshalling Process

Self-marshalling will be employed during all sessions. Swimmers will assemble behind the starting blocks 4 heats prior to their event. For all 50m events swimmers need to be behind the blocks 6 heats prior to their event.

Victory Ceremonies

Ribbons shall be awarded to 1st, 2nd and 3rd place getters in all events.

The ceremony Timetable will be included in the finals programmes, and we will endeavour to run to this timetable. If for any reason there is a delay in the results being available, the presentation for that event will take place as soon as possible.



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Dress Standard for victory ceremonies:

- Club or Regional t-shirt, jacket or sweatshirt.
- No Caps or Goggles.
- No towels to be wrapped around the waist.

**IT IS AN EXPECTATION THAT ALL SWIMMERS ARE PRESENT AND DRESSED APPROPRIATELY.
PRESENTATIONS WILL NOT BE DELAYED IF SWIMMERS ARE NOT PRESENT.**



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Club/Regional Team Managers Information

Accreditation

Clubs are required to complete [Coaches and Managers Registration Form](#) on behalf of their coaches and managers who will be attending the meet.

Forms must be completed by Thursday **7 February 2019 by 5:00pm**. Late entries will not be accepted. Event passes will be allocated to Coaches and Managers based on this information.

Clubs are entitled to nominate coaches and team managers based on the number of swimmers they have competing as follows:

- 1-10 Swimmers = 2 coaches/managers
- 11-20 Swimmers = 3 coaches/managers
- 21-30 Swimmers = 4 coaches/managers
- 31+ Swimmers = 5 coaches/managers

Accreditation Criteria

Coaches must be registered with Swimming New Zealand as a [Premium or Associate Coach](#) and must be showing as financial and active in the Swimming New Zealand database.

Managers must be an active member on the Swimming New Zealand database. They can be registered as [volunteer membership type](#). They are not permitted to be undertaking any coaching on pool deck.

Swimmers, Coaches and Managers will all be issued an accreditation pass, these must be worn while on pool deck, anyone not wearing a pass will be asked to move to the spectator's area.

Event Communication

During the meet SNZ will use the multi-txt system to communicate to coaches and managers during the meet, please ensure your contact details are correct.

Managers Meeting

There will be a team manager meeting held on **15 February at 2.30pm in the club room, which is just inside the competitor's rear entrance**. Team managers will be given a brief run-down of meet activities, expectations of swimmers and clubs, and general delivery of the event.

Each club is asked to have **at least one representative** at the meeting to ensure all information is delivered back to the swimmers.

Event Packs

Packs and passes must be collected from the venue from **2.00pm 15 February at the rear competitors door**.

Disqualifications

Disqualifications will be announced and a copy of the DQ form put in the regional boxes.

Results

Results will be posted in various locations around the pool.



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Swimming New Zealand will have live results via the SNZ website and Meet Mobile. The results for each event will be uploaded once the event has been signed off.

A PDF of each session's results will be posted on the events page at the conclusion of each session.

Timelines

Timelines will be included in session programmes. The times shown are approximate and races may start before or after the times indicated.

Banner Placement

Swimming New Zealand will have signage in and around the facility; this signage takes precedence for position over regional and club banners. SNZ Reserves the right to remove any banners that are not in appropriate areas or conflict with event signage and/or sponsors.