

General Information

Swimming New Zealand rules and regulations govern this competition.

This meet is open to financial, registered (at the time of competition) Swimming New Zealand Competitive Swimmers and foreign swimmers registered with foreign FINA affiliated swimming federations.

For information and updates to this document please refer to the [Swimming New Zealand website](#). This is a living document. Please check back here regularly to ensure you have the correct version.

All participants must agree to comply with the Sports Anti-Doping Rules.

Venue Address

Rotorua Aquatic Centre
18 Tarewa Road
Rotorua



Meet Contacts

Swimming New Zealand
Event Manager
021 569 436
events@swimming.org.nz

Host Region
Swimming Bay of Plenty
Bronwen Radford
radford@wave.co.nz

Johnson Raela
SNZ Comms & Digital
021 027 17007
johnson@swimming.org.nz

Andy Kent
Head of Participation
021 222 9891
andy@swimming.org.nz

General Entry Information

Entry Deadline

TUESDAY 6 MARCH 2018 at 11.59pm. Late entries will not be accepted.

NO REFUNDS for any withdrawals (including medical) will be given once entries have closed.

Entry Process

All entries must be submitted via the SNZ National Database. Individuals will be able to access and complete their entries online via their MyPage.

There is no limit on the number of individual event entries.

Foreign Entries

Visitors will be able to submit entries using either the TM File or spreadsheet available on the event website. These need to be emailed to events@swimming.org.nz by the entry deadline date specified above.

Foreign entries also need to be accompanied with a signed Travel Authorisation Form/Letter from the national federation.

Foreign clubs are required to provide a proof of entries report upon submission of entries.

A maximum of two (2) international visitors may progress from heats to finals in any one event. There is no limit on international visitor entries for timed-finals but only two (2) international visitors may swim in the fastest timed-final.

Entry Fees

Entry fees are \$15.00NZD per individual event and \$30.00NZD for relay events.

Entry fees must be paid prior to the start of the meet. If they have not been paid it will result in the withdrawal of swimmers.

Clubs and regions that have not paid the required entry fees at the closing date of entries will be invoiced by Swimming New Zealand.

Qualification Criteria

Age as at 18 MARCH 2018.

The qualifying period is from 1st January 2017 to 4th March 2018.

The qualifying times are 25m Short Course times. Qualifying times swum in pools other than 25m pools must be converted using the SNZ Conversions.

Individual entry times will be generated by the SNZ Database. Performances from International, Regional and Local competitions not held within the database will not be eligible for use to enter this championship.

Only results from approved meets will be able to be used as qualifying times. A list of approved results can be found [here](#).

All swimmers shall only enter qualified events. Swimmers must have achieved a qualifying time in the 100m, 200m or 400m IM to be eligible to enter this meet (They do not need to enter an IM, they only need to meet the qualifying time). Any swimmers that haven't met this criteria once entries have closed will be removed from the meet.

A swimmer who has qualified for either the New Zealand Open Championships or the New Zealand Age Group Championships (in an able-bodied event) is ineligible to enter the Division II Competition.

Relays

Relays will be club relays and swum as 18 & Under. Relays will be swum as timed-finals with the fastest timed final swum in the evening session. Only swimmers who have met the qualifying time and entered at least one individual event in this competition may be entered relay events. There will be a maximum of 2 teams per club and 2 teams per zone in each relay.

Psych Sheets

Preliminary Psych Sheets will be posted on the Swimming New Zealand website on **THURSDAY 8th MARCH 2018**.

Corrections and changes to psych sheets are to be sent to events@swimming.org.nz by **11.59pm SUNDAY 11th MARCH 2018**.

Final Psych Sheets will be posted on the Swimming New Zealand on **MONDAY 12th MARCH 2018**.

Finals

Finals will be swum as individual age groups for all ages in the 'Age' category (12& 13, 14, 15 years). Finals for the 'Youth' category will be swum for the top 16 swimmers in this category with A, and B Finals.

B Finals will be swum when there are 30 or more swimmers that competed in the heats.

The 400m Free, 400m IM, 800m Free and 1500m Free races will be timed finals with the fastest timed final swum in the evening.

Withdrawals

Withdrawals will be as detailed in SNZ Regulation 3. The fine for failure to withdraw from a final is \$50.00. Note: For all timed finals events SNZ Regulation 3 applies.

3.2 For timed-finals, withdrawals must be advised by the end of the session preceding the session with the timed final event.

Please send any details of scratchings for Day One to events@swimming.org.nz Any withdrawals from timed-finals on day one must be submitted by the end of the pre-meet training session from 3.00pm-7.00pm on **4th March**. If swimmers scratch from day one

after 9am **5th March** or do not turn up to swim, SNZ Regulation 3.2 will apply and the \$50.00 fine will be enforced.

Scratchings for day two, three and four must be handed to the recorder by the completion of the preceding session.

Meet Photography

Participants who have entered this event agree to allow photograph, video multimedia or film likeness taken by accredited photographers to be used for any legitimate purpose by Swimming New Zealand or others as approved by Swimming New Zealand.

Pre-Meet Training

Pre-event training is as follows: 17th March 2018: 3.00pm – 7.00pm

Accreditation Information

Accreditations

Regional associations need to complete the coaches and managers form on behalf of the clubs in their region attending the meet. Event passes will be allocated to clubs based on this information.

Clubs are entitled to nominate coaches and team managers based on the number of swimmers they have competing as follows:

- 1-10 Swimmers = 2 coaches/managers
- 11-20 Swimmers = 3 coaches/managers
- 21-30 Swimmers = 4 coaches/managers
- 31+ Swimmers = 5 coaches/managers

Accreditation Criteria

Coaches must be registered with Swimming New Zealand as a premium coach and must be showing as financial and active in the Swimming New Zealand database.

Managers must be an active member on the Swimming New Zealand database. They can be registered as volunteer membership type if they are not already on the database. They are not permitted to be undertaking any coaching on pool deck.

Swimmers will all be issued a pass.

Passes must be worn while on pool deck, anyone not wearing a pass will be asked to move to the spectator's area.

COMPETITION INFORMATION

Warm-up Procedure

SNZ use a standard warm-up procedure for all national competitions. Please refer to the warm-up procedure document on the SNZ website.

Marshalling Process

Heats:

Self-marshalling will be employed during all heats sessions of the 2018 NZ Div II Competition. Swimmers will assemble behind the starting blocks 4 heats prior to their event. For all 50m events swimmers need to be behind the blocks 6 heats prior to their event.

Finals:

Swimmers will need to marshal 6 races prior for 50m events and 4 races prior to their event for all other events and remain in the marshalling area. All swimmers are required to marshal for relays. Swimsuits will be checked at marshalling for legality.

Team Managers Meeting

There will be a team managers meeting held on **17th March at 5pm**. Regional and club managers will be given a brief run-down of meet activities, expectations of swimmers and clubs, and general delivery of the event. This will take place in the Swim Rotorua Club Rooms, next to the outdoor 50m pool.

Each club is asked to have at least one representative at the meeting to ensure all information is delivered back to the swimmers.

Collection of Packs

Club packs including passes must be collected by Club and Regional Team Managers at 3.00-7.00pm 17th March.

Strapping

Swimmers with strapping must provide documentation from a relevant registered health practitioner or physiotherapist and be reviewed by the Meet Director prior to swimming. Any swimmers without such documentation will not be permitted to swim.

Pool Access

Swimmers/Coaches/Team Managers/Spectators:

Access to the pool for all spectators, swimmers, coaches and team managers is via the side gate in Kuirau Park. Pool staff will be on hand to ensure that passes are being presented. If you do not have a valid pass – you will be required to pay the appropriate admission fee.

Spectators:

Spectators are not to access the pool deck, if you are on pool deck without a correct pass you will be asked to move back to the spectator area.

Officials Information

An officials meeting will be held on 18th March starting at 7.45am. Meet Director will conduct the meeting.

There will be morning tea for officials in the athlete holding room before the morning sessions between 7.30am and 8.30am.

Afternoon tea will be available each day between 5.00pm and 6.00pm in the Swim Rotorua Club Rooms

No food will be served to officials during the sessions. We ask that all officials bring with them a water bottle and make sure it is full.

Seating

There will be 1 rotation of seating during the competition. The seating plan will be posted on the SNZ website. Clubs/Regions are asked to ensure that swimmers with allocated seating do not procure additional seats. Spectator seating is limited.

Session Programmes

Session programmes will be issued to regional team managers based on the number of Coaches/Managers detailed in the regional coaches and managers form.

Session programmes will be distributed to Regional Managers via the regional boxes.

Results

Results will be posted in various locations around the pool:

Swimming New Zealand will have live results via the SNZ website and Meet Mobile. The results for each event will be uploaded once the event has been signed off.

A PDF of each session's results will be posted on the events page at the conclusion of each session.

Disqualifications

Disqualifications will be announced and a copy of the DQ form put in the Regional Team Manager Box.

Timelines

Timelines will be included in both heats and finals session programmes. The times shown are approximate and races may start before or after the times indicated. It is the swimmers responsibility to be at marshalling at the appropriate time (i.e. 4 heats before a swimmers scheduled race).

Spectator Charges

Door Entry: \$4.00 per session.

Tickets will not be available for pre-purchase through the Swimming New Zealand shop. Tickets will only be available via door sales at the venue.

Session programmes will be available for purchase at the main entrance to the pool.

All Heats Sessions programme: \$12.00

Finals Programmes – per session: \$3.00

Parking

Parking at the Rotorua Aquatic Centre is limited. Where necessary please try and limit the number of vehicles you travel in to the venue.

Victory Ceremonies

The Victory Ceremony Timetable will be included in the finals programmes and a musical fanfare will be used to indicate the start of each Victory Ceremony. Victory ceremonies will take place as per the timetable.

Swimmers who are not present WILL NOT RECEIVE THEIR MEDAL.

IMMEDIATELY after finishing their race AND BEFORE warming down the TOP 3 swimmers must go to the presentation area. They must advise the presentation official they are present.

We will endeavour to run the victory ceremonies as timetabled. If for any reason there is a delay in the results being available, the medal presentation for that event will take place as soon as possible.

Dress Standard for victory ceremonies:

- Club or Regional t-shirt, jacket or sweatshirt.
- No Caps or Goggles.
- No towels to be wrapped around the waist.
- Tracksuit bottoms or shorts are recommended.

Merchandise

Merchandise for the Division II Competition Championships is available for pre-purchase. Race suits and other swim products are also available from Teamline on their online shop and from their poolside shop. Find everything you need on their website

www.teamline.co.nz

Banner Placement

Swimming New Zealand will have signage at the 2018 NZ Division II Competition; this signage takes precedence for position over regional and club banners. SNZ Reserves the right to remove any banners that are not in appropriate areas or conflict with event signage and/or sponsors.

Qualification Times

| Male | | | | Female | | | |
|---------------------|----------|----------|----------|----------|----------|----------|----------|
| 12-13 | 14yr | 15yr | 16-18 | 12-13 | 14yr | 15yr | 16-18 |
| Freestyle | | | | | | | |
| 29.80 | 28.60 | 28.40 | 27.90 | 31.20 | 31.00 | 30.90 | 30.85 |
| 1:04.90 | 1:03.00 | 1:02.80 | 1:00.70 | 1:08.20 | 1:07.95 | 1:07.90 | 1:06.85 |
| 2:23.00 | 2:19.00 | 2:17.50 | 2:13.00 | 2:29.00 | 2:27.00 | 2:26.55 | 2:24.30 |
| 5:00.35 | 4:50.00 | 4:48.90 | 4:42.15 | 5:15.00 | 5:09.00 | 5:07.00 | 5:04.70 |
| - | - | - | - | 10:55.00 | 10:42.00 | 10:38.35 | 10:37.00 |
| 19:57.70 | 19:35.00 | 19:24.50 | 18:58.90 | - | - | - | - |
| Backstroke | | | | | | | |
| 34.35 | 33.27 | 33.05 | 32.35 | 36.20 | 36.02 | 35.85 | 35.43 |
| 1:14.34 | 1:12.83 | 1:12.80 | 1:10.92 | 1:18.07 | 1:17.28 | 1:16.88 | 1:15.97 |
| 2:41.33 | 2:36.26 | 2:35.76 | 2:33.12 | 2:48.84 | 2:45.93 | 2:45.26 | 2:43.35 |
| Breaststroke | | | | | | | |
| 38.94 | 37.93 | 37.61 | 36.97 | 40.96 | 40.51 | 40.40 | 39.69 |
| 1:25.16 | 1:22.55 | 1:21.81 | 1:20.36 | 1:28.75 | 1:28.47 | 1:28.38 | 1:26.30 |
| 3:05.03 | 2:58.71 | 2:57.51 | 2:54.24 | 3:12.69 | 3:11.52 | 3:10.67 | 3:05.61 |
| Butterfly | | | | | | | |
| 34.67 | 33.15 | 33.00 | 32.65 | 35.27 | 34.83 | 34.69 | 34.60 |
| 1:17.64 | 1:13.99 | 1:13.99 | 1:12.98 | 1:19.39 | 1:18.93 | 1:18.51 | 1:17.49 |
| 2:51.78 | 2:49.34 | 2:47.96 | 2:46.76 | 2:56.47 | 2:54.74 | 2:54.03 | 2:53.52 |
| Medley | | | | | | | |
| 1:20.55 | 1:17.77 | 1:17.55 | 1:17.47 | 1:24.00 | 1:23.47 | 1:22.95 | 1:21.90 |
| 2:54.30 | 2:49.54 | 2:48.00 | 2:45.76 | 3:00.94 | 2:57.62 | 2:56.50 | 2:55.50 |
| 6:13.38 | 6:02.69 | 6:01.30 | 5:55.99 | 6:24.61 | 6:20.85 | 6:18.82 | 6:15.00 |

| Day 1 - Sun 18 th March | | | Day 2 - Mon 19 th March | | | Day 3 - Tues 20 th March | | | Day 4 - Wed 21 st March | | |
|------------------------------------|-----------------|---------------|------------------------------------|-----------------|---------------|-------------------------------------|------------------|---------------|------------------------------------|------------------|---------------------------------|
| Session 1 - Heats | | | Session 3 - Heats | | | Session 5 - Heats | | | Session 7 - Heats | | |
| Warm-up 7.30 - 8.50am Start 9am | | | Warm-up 7.30 - 8.50am Start 9am | | | Warm-up 7.30 - 8.50am Start 9am | | | Warm-up 7.30 - 8.50am Start 9am | | |
| 1 | 200m Back | M 12-18 years | 12 | 200m IM | M 12-18 years | 22 | 800m Free (TF) | F 12-18 years | 33 | 1500m Free (TF) | M 12-18 years |
| 2 | 200m Back | F 12-18 years | 13 | 200m IM | F 12-18 years | 23 | 200m Fly | M 12-18 years | 34 | 100m Fly | F 12-18 years |
| 3 | 100m Breast | M 12-18 years | 14 | 100m Back | M 12-18 years | 24 | 200m Fly | F 12-18 years | 35 | 200m Breast | M 12-18 years |
| 4 | 100m Breast | F 12-18 years | 15 | 100m Back | F 12-18 years | 25 | 100m Free | M 12-18 years | 36 | 200m Breast | F 12-18 years |
| 5 | 50m Fly | M 12-18 years | 16 | 50m Breast | M 12-18 years | 26 | 100m Free | F 12-18 years | 37 | 100m Fly | M 12-18 years |
| 6 | 50m Fly | F 12-18 years | 17 | 50m Breast | F 12-18 years | 27 | 50m Back | M 12-18 years | 38 | 50m Free | F 12-18 years |
| 7 | 400m Free (TF) | M 12-18 years | 18 | 200m Free | M 12-18 years | 28 | 50m Back | F 12-18 years | 39 | 50m Free | M 12-18 years |
| 8 | 400m Free (TF) | F 12-18 years | 19 | 200m Free | F 12-18 years | 29 | 400m IM (TF) | M 12-18 years | 40 | 400m IM (TF) | F 12-18 years |
| 9 | 100m IM | M 12-18 years | | | | 30 | 100m IM | F 12-18 years | | | |
| Session 2 - Finals | | | Session 4 - Finals | | | Session 6 - Finals | | | Session 8 - Finals | | |
| Warm-up 4.30 - 5.30pm Start 6pm | | | Warm-up 4.30 - 5.50pm Start 6pm | | | Warm-up 4.30 - 5.50pm Start 6pm | | | Warm-up 4.30 - 5.50pm Start 6pm | | |
| 1 | 200m Back | M 12-13 years | 12 | 200m IM | M 12-13 years | 22 | 800m Free (FTF) | F 12-18 years | 33 | 1500m Free (FTF) | M 12-18 years |
| | | M 14 years | | | M 14 years | | | | | | |
| | | M 15 years | | | M 15 years | | | | | | |
| | | M 16 & Over | | | M 16 & Over | | | | | | |
| 2 | 200m Back | F 12-13 years | 13 | 200m IM | F 12-13 years | 23 | 200m Fly | M 12-13 years | 34 | 100m Fly | F 12-13 years |
| | | F 14 years | | | F 14 years | | | M 14 years | | | F 14 years |
| | | F 15 years | | | F 15 years | | | M 15 years | | | F 15 years |
| | | F 16 & Over | | | F 16 & Over | | | M 16 & Over | | | F 16 & Over |
| 3 | 100m Breast | M 12-13 years | 14 | 100m Back | M 12-13 years | 24 | 200m Fly | F 12-13 years | 35 | 200m Breast | M 12-13 years |
| | | M 14 years | | | M 14 years | | | F 14 years | | | M 14 years |
| | | M 15 years | | | M 15 years | | | F 15 years | | | M 15 years |
| | | M 16 & Over | | | M 16 & Over | | | F 16 & Over | | | M 16 & Over |
| 4 | 100m Breast | F 12-13 years | 15 | 100m Back | F 12-13 years | 25 | 100m Free | M 12-13 years | 36 | 200m Breast | F 12-13 years |
| | | F 14 years | | | F 14 years | | | M 14 years | | | F 14 years |
| | | F 15 years | | | F 15 years | | | M 15 years | | | F 15 years |
| | | F 16 & Over | | | F 16 & Over | | | M 16 & Over | | | F 16 & Over |
| 5 | 50m Fly | M 12-13 years | 16 | 50m Breast | M 12-13 years | 26 | 100m Free | F 12-13 years | 37 | 100m Fly | M 12-13 years |
| | | M 14 years | | | M 14 years | | | F 14 years | | | M 14 years |
| | | M 15 years | | | M 15 years | | | F 15 years | | | M 15 years |
| | | M 16 & Over | | | M 16 & Over | | | F 16 & Over | | | M 16 & Over |
| 6 | 50m Fly | F 12-13 years | 17 | 50m Breast | F 12-13 years | 27 | 50m Back | M 12-13 years | 38 | 50m Free | F 12-13 years |
| | | F 14 years | | | F 14 years | | | M 14 years | | | F 14 years |
| | | F 15 years | | | F 15 years | | | M 15 years | | | F 15 years |
| | | F 16 & Over | | | F 16 & Over | | | M 16 & Over | | | F 16 & Over |
| 7 | 400m Free (FTF) | M 12-18 years | 18 | 200m Free | M 12-13 years | 28 | 50m Back | F 12-13 years | 39 | 50m Free | M 12-13 years |
| | | | | | M 14 years | | | F 14 years | | | M 14 years |
| | | | | | M 15 years | | | F 15 years | | | M 15 years |
| | | | | | M 16 & Over | | | F 16 & Over | | | M 16 & Over |
| 8 | 400m Free (FTF) | F 12-18 years | | | | 29 | 400m IM (FTF) | M 12-18 years | 40 | 400m IM (FTF) | F 12-18 years |
| 9 | 100 IM | M 12-13 years | 19 | 200m Free | F 12-13 years | 30 | 100 IM | F 12-13 years | 41 | 4 x 50 Fr CR | M 18 & Under |
| | | M 14 years | | | F 14 years | | | F 14 years | 42 | 4 x 50 Fr CR | F 18 & Under |
| | | M 15 years | | | F 15 years | | | F 15 years | 43 | 8 x 50 Fr ZR | 1 x M & 1 x F of each age group |
| | | M 16 & Over | | | F 16 & Over | | | F 16 & Over | | | |
| 10 | 4x100m Free CR | M 18 & Under | 20 | 4x50m Medley CR | M 18 & Under | 31 | 4x100m Medley CR | F 18 & Under | | | |
| 11 | 4x100m Free CR | F 18 & Under | 21 | 4x50m Medley CR | F 18 & Under | 32 | 4x100m Medley CR | M 18 & Under | | | |

